



**THE FOLLOWING IS A CLEANING LIST TO PERFORM UPON VACATING**

**Refrigerator:**

1. Clean inside of refrigerator and freezer with warm water and baking soda only.
2. Take out vegetable drawers and wash in warm water, dry and replace.
3. Wash and dry outside of refrigerator. Don't forget to clean top.
4. Move refrigerator out from wall, clean underneath, vacuum back coils with soft bristles.

**Stove/Oven:**

1. Remove racks and broiler pan, soak in hot water to clean, dry well.
2. Clean inside of oven, top of stove, under heating elements, and pan drawer.
3. Wash and dry outside of stove/oven.
4. Remove knobs and soak, dry and replace.
5. Clean stove pans and rings. Also, clean floor underneath stove/oven.

**Cabinets & Drawers:**

1. Wash cupboards inside and out.
2. Wipe out drawers with a damp rag.
3. Clean sink and countertops well.

**Miscellaneous In & Near Kitchen:**

1. Wash all light fixtures in warm water, dry thoroughly and replace.
2. Replace any burnt out light bulbs.
3. Clean inside and out of dishwasher & range hood. Do not forget the filter(s).
4. Wash windows, window sills, and tracks.
5. Sweep & scrub kitchen floor, including under any moveable appliances.

**Living Room:**

1. Wash windows, window sills, and tracks.
2. Clean light fixtures and switches.
3. Wipe baseboards and/or dust vents.
4. Remove cobwebs.
5. Vacuum carpet/sweep floor.

**Bedroom(s):**

1. Clean closet shelves.
2. Wash windows, window sills, and tracks.
3. Clean light fixtures and switches.
4. Remove cobwebs.
5. Vacuum carpet/sweep floor.

**Bathroom(s):**

1. Clean bathtub/shower, tile around tub, and fixtures.
2. Clean inside and outside of toilet. Do not forget the base of the toilet.
3. Clean inside and outside of medicine cabinet and all cupboards.
4. Wash mirror.
5. Sweep and scrub floor.
6. Clean bathroom fan.
7. Clean light fixtures, switches, and towel bars.

Miscellaneous:

1. Wash inside and outside of front and back doors.
2. Wash or dust both sides of all interior doors and tops of door frames.
3. Clean out fireplace, if applicable.
4. Remove all personal items from garage and sweep out, if applicable.
5. Make sure lawn care and flower beds are done, if applicable.
6. Make sure all blinds are cleaned inside and out.
7. Wipe and dust all electric baseboard heaters.

Prior to inspection, the property must be free of all boxes, obstructions, etc. Tenant(s) must be ready to turn in keys and vacate upon completion. In addition, notify utility companies, return keys to the office, and provide a forwarding address to Son-Rise and the post office. If you have any further questions please call Son-Rise Property Management Inc. at (360)738-3700.

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